

**ICT Virtual Organization of ASEAN Institutes and NICT  
ASEAN IVO 2015  
Call for Preparatory Activities**

**Support Request Form**

Please enter the relevant information in the fields below, giving an appropriate explanation when necessary. You may add supplemental pages and supporting data. If necessary, you may be asked to provide additional documents.

**I. Title**—Name or title of activity (where appropriate):

**II. Representative:**

Full name:

Institute:

Address:

Phone:

E-mail:

**III. Classification**—type of activity proposed (delete as appropriate):

(1) Researcher exchange, etc.

(2) Hosting academic workshops, meetings, etc.

**IV. Description**—details of the proposed activity:

(Describe the purpose, background, objectives, content, plan of implementation, etc.)

(Description - continued)

**V. Participants**

Name	Department, Institute, Country	Position	Role in activity

**VI. Support**—circle or underline any that you wish to request

- Round trip fare at discount economy class
- Accommodation
- Daily allowance
- Venue expenses
- Invited speaker expenses
- Part of operation expenses