

To: NICT

Notice of Overseas Vacation

This is to inform that I have been approved by the host organization to take an overseas vacation.

Period: from _____ to _____.

- Note: 1. Please submit this Notice to NICT at least 2 weeks before the planned departure date.
2. Insurance provided by NICT does not provide any coverage for you outside of Japan, so you should arrange your own coverage.

Signature _____

Date _____

Name _____

[For the host organization] -----

Host organization _____

Person in charge _____

Signature _____

Date _____