



ASEAN IVO 2020 Proposal Form

This document is the proposal form for applying to the ASEAN IVO Call for Proposals 2020. Each item is the same as in the guidelines, please carefully read the guidelines for submission and fill in all necessary items in the proposal form based on the guidelines.

Submission

1. The check list should be the first page before your proposal and you should fill out all items on the check list.
2. Submit applications by filling in all necessary items on the proposal form and E-mail by attachment in both MS Word and PDF formats.
3. Submit to: ASEAN IVO Secretariat
Dr. Hiroshi EMOTO
International Research Advancement Office
Global Alliance Department
National Institute of Information and Communications Technology
4-2-1, Nukui-Kita, Koganei
Tokyo 184-8795
Japan
Tel: +81-42-327-7319
Fax: +81-42-327-5321
Email: asean_ivo_sc_nict@ml.nict.go.jp

Important Dates

- | | |
|--------------------------------------|-----------------|
| 1. Deadline for proposal submission: | January 6, 2020 |
| 2. Evaluation period: | March 2020 |
| 3. Notification of results: | April 2020 |

**ASEAN IVO Secretariat, NICT
September 2019**



Check List:
(for ASEAN IVO Proposal Submission)

Please answer the following questions.

Question	Answer (YES or NO)
1. Are there more than two institutions in your project team?	
2. Are there more than two countries in your project team?	
3. Are there any institutions on your project team which are non-ASEAN region institutions?	
4. Do you know the budget provided by NICT can only support the institutions of project members which are located in the ASEAN region?	
5. Do you know you cannot include personal expenses in the budget plan?	
6. This call is encouraging the development of application systems to solve societal and real world problems; do you have experts in the field of application systems?	
7. Is there a budget support program for this submission at your institution or in your country which you are receiving or you are applying for?	
8. Did you confirm the objective, technologies, and application are different from the ongoing and finished projects?	
9. If the duration of your project is more than 1 year (12 months), did you clearly separate the budget plan yearly?	
10. The number of pages of your proposal is no more than 10 pages total.	

Note:

1. This list is to help the applicant to make sure for the application is complete before you submit.
2. Every applicant should answer each question on the check list and submit the proposal with this check list.
3. If there is no this check list in your proposal, your submission will be rejected.
4. If you did not answer all questions, your submission will be rejected.
5. If the number of pages of your proposal is over 10 pages total, your submission will be rejected.
6. Please carefully read the next page, How to Answer the Questions.



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Notification:

The number of pages for items I to IV should total no more than 2 pages.

I. Title of Proposed Project:	
II. Project Theme: (Please check the box for selected topic)	
1) <i>ICT for Food</i>	<input type="checkbox"/>
2) <i>ICT for Environment Protection and Disaster Prevention</i>	<input type="checkbox"/>
3) <i>ICT for Secure and Smart Community</i>	<input type="checkbox"/>
4) <i>ICT related Technologies and Applications</i>	<input type="checkbox"/>
III. Project Leader:	
Full name:	
Institute:	
Address:	
Telephone:	
E-mail:	
IV. Requested Amount (USD):	
V. Proposed Duration (6-24 Months):	
VI. Requested Starting Date:	



**ICT Virtual Organization of ASEAN Institutes and NICT
(ASEAN IVO)**

VII.1. Project Members:			
Full Name	Position/Degree	Department, Institution, Country	Email Address
VII.2. Associate Project Members:			
Full Name	Position/Degree	Department, Institution, Country	Email Address



I. Project Summary (Max: 1 page)

Note:

1. The Project Summary should be no more than 1 page.
2. The "Project Summary" and other materials will be published on the official ASEAN IVO website if the proposal is selected as a 2019 ASEAN IVO Project.
3. Please carefully read the explanatory notes in red.

i) Overview:

ii) Intellectual Merit and Broader Impacts:



IX. Project Proposal in detail (Max: 7 pages)

Note:

1. The detailed project proposal should be no more than 7 pages.
2. There is no word limit. Figures, tables and photos that you yourself made can be used in your description.
3. Please carefully read the explanatory notes in red.

- i) **Introduction (Max: 0.5 pages)**

- ii) **Targets, Methods and Implementation (Max: 2 pages)**

- iii) **Leveraged Resources and Participants (Max: 2 pages)**

- iv) **Broader Impact (Max: 0.5 pages)**

- v) **Budget Explanation (Max: 1 page)**

- vi) **Other financial support (Max: 0.5 pages)**

- vii) **References (Max: 0.3 pages)**

- viii) **Facilities, Equipment and other Resources (Max: 0.2 pages)**